Information Technology Investment Board
Finance and Audit Committee Meeting
Internal Audit Special Project Summaries
October 13, 2005

MAJOR SPECIAL PROJECTS

Background Check Study – an analysis of the current state of background checks at VITA and facilitation of the development of a Background Check Policy for VITA. Security Services is the policy owner. Complete.

Electronic Media Data Removal - a limited-scope review of controls over removal of data from VITA computer hard drives and other electronic media being surplused, transferred, traded-in, disposed of, or replaced whether located at VITA operations at the Richmond Plaza Building or VITA customer agency locations. Ongoing.

Network Perimeter Review – a limited-scope review of the standards and procedures used to control network activities on the VITA network, to include VITA Central, the VITA MAN, and a sample of VITA customer-based operations. The review does not include reviews of specific configurations of network equipment. Ongoing.

Policy and Procedure Review Team (PPRAT) – review draft VITA policies and procedures to provide internal control recommendations. Draft policies and procedures have included those concerning Security Architecture Reviews, Background Checks, Small Purchase Charge Card, Disaster Recovery, Security Exemption, Email Attachment Server, etc. This area has been included in the revised IAS Audit Plan as a separate audit area due to the ongoing nature of these efforts. Continuous.

MINOR SPECIAL PROJECTS

IAS has also provided consultations in many areas including the FAQs for the Exiting Administration, APR process, CIO Savings Calculations, PSynch & Pegasus, Project responsibilities, Department of Corrections IT procurement process, firewall documentation, firewall testing facility, surplus property and "Acceptable Use Policy." IAS also collected information re: VITA participation in VERIS and facilitated an "Opportunities to Improve" session and Action Plan.